



ASSESSMENT POLICY FOR SHEIKH KHALIFA BIN ZAYED

BANGLADESH ISLAMIA SCHOOL

Date: 8th January 2025

Grading System: The academic year is divided into two terms:

1. January to May (1st Term)
2. September to December (2nd Term)

1. Non-Board Classes (Class Jr. Kg to 2):

- **Total Marks:** Each subject is graded out of 100 marks.
- **Weightage:** 80% for Summative Assessment and 20% for Formative Assessment.

2. Non-Board Classes (Class 3 to 8):

- **Total Marks:** Each subject is graded out of 100 marks.
- **Weightage:** 60% for Summative Assessment and 40% for Formative Assessment.

Breakdown of 40% Formative Assessment:

- 20% for 3 Monthly Tests.
- 10% for Project Work.
- 10% for Attendance.

3. Board Classes (Grade 9, 10, 11, & 12):

- **Dhaka Board Question Pattern:** Board classes will follow the Dhaka Board's question pattern and mark distribution for both Summative and Formative Assessments.

Additional Standardized Test:

- The school has registered with ASSET to conduct External Standardized Benchmark Tests for board classes.

Assessment Practices and Guidelines:

1. Summative Assessment (60%):

- Conduct regular examinations to assess the understanding and retention of academic content.
- Adhere to the Dhaka Board Question Pattern for board classes.

2. Formative Assessment (40%):

• 3 Monthly Tests (20%):

- Regularly schedule three monthly tests to gauge the progress of students.
- Cover a balanced representation of the syllabus in each test.

• Project Work (10%):

- Assign meaningful projects that encourage research, critical thinking, and application of knowledge.
- Evaluate projects based on creativity, content, and presentation.

• Attendance (10%):

- Promote regular attendance to ensure students actively participate in the learning process.
- Consider attendance as a crucial aspect of overall student performance.

Standardized Benchmark Test (Board Classes):

- Administer the ASSET Standardized Benchmark Test to assess the students' academic performance against external benchmarks.
- Utilize the results to identify areas of improvement and implement targeted interventions.

Grading Scale:

- Establish a clear grading scale to communicate students' performance, including letter grades and corresponding grade point averages (GPA).

All Question paper are initially checked by HODs before the exams , before being double checked by the Principal.

Review meeting are held before and after the result publication.

SCHOOL ADMINISTRATION

Review date: 01/01/2026

