

SHAIKH KHALIFA BIN ZAYED BANGLADESH ISLAMIA PRIVATE SCHOOL

ABU DHABI EDUCATIONAL COUNCIL

(Licence No. 109/1 Dated 1/10/1980)

P. O. Box : 8174, ABU DHABI, UAE

Tel. : 02-4446904, Fax : 02-4446899

Email : bdschool80@yahoo.com

School Esis No.: 9116



مدرسة الشيخ خليفة بن زايد
البنغلاديشية الإسلامية الخاصة ذ.م.م.

مجلس أبوظبي للتعليم

(ترخيص رقم ١٠٩ / ١ بتاريخ ١٠/١٠/١٩٨٠م)

ص.ب : ٨١٧٤ - أبوظبي

الإمارات العربية المتحدة

تلفون : ٠٢-٤٤٤٦٩٠٤ - فاكس : ٠٢-٤٤٤٦٨٩٩

Letter No. BISC/PL/562 رسالة الرقم

Date 08.06.2017 التاريخ

Child Protection Policy

Our key concerns:

Healthy environment and healthy experience creates a healthy student


No child can learn effectively and reach their potential unless they feel secure.

The key objectives:

- to provide a caring , supportive and safe environment to our students
- to promote the social, physical , emotional and moral development of each and every child
- to provide a curriculum and ethos which promotes self-esteem, confidence and independence.

The aims:

1. To ensure that all students know that they will be listened to and get their problems and concerns solved.
2. To increase the awareness of all students, teachers and staff to identify children in need and possible cases of abuses.
3. To ensure the safety, security and welfare of students within the school facility and on school buses by providing effective supervisors.
4. To ensure that the school and governing body practise safe recruitment.
5. To avoid corporal punishment or any form of child abuse.
6. To display evacuation plan in all classrooms, hallways and offices. Assembly points are allocated for students and staff in case of emergencies.
7. To deal appropriately with every suspicion or complaint.
8. To deal with bullying by having an anti bullying team inside the school.


Mir Anisul Hasan
Principal
SKBZ Bangladesh Islamia School
Abu Dhabi - U.A.E.



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9. All the above mentioned actions shall be done in compliance with local requirements.(ADEC and HAAD)
- 10.School will keep records of the disciplinary offences of each student and action taken in response, on the eSIS system including uploading all supporting reports for all offences and action taken.
- 11.The School will be fully responsible for the care and protection of students whilst they are in the School's care, or travelling to and from the School using School-provided transportation means, and while moving between all activities organised by the School.
- 12.School management will ensure the supervision of students 45 minutes before the start of the school day and 90 minutes after school hours.
- 13.The School's Principal accepts in loco parentis (in the position of a Parent/Guardian) responsibility for all students whilst they are in the School's care, including travelling to and from the School using School-provided transportation means, and while moving between, waiting for, and taking part in all activities organised by the School.
- 14.The School protects the confidentiality of students' personal data.
- 15.The School protects the confidentiality of reports and investigations related to any kind of student abuse and communications when dealing with the Council and relevant government entities.
- 16.If a student fails to modify and improve his or her behavior in accordance with requirement of the school, the school will apply to the Council to transfer the student to another school or permanently exclude the student concerned.

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17. The School ensures the provision of on-going First Aid training, and dissemination of knowledge regarding all health, safety and prevention matters so that all School staff know what is expected of them and what to look out for with respect to the protection and safety of students (e.g. First Aid, CPR).
18. When applying disciplinary proceedings, the school is forbidden to use all forms of physical punishment (policy 52); lowering or threatening to lower grades; group punishment for individual misconduct; imposing more school or homework; mocking or insulting the student in private or in public; and preventing the student of using washroom facilities or consuming food.

Student Behavior Enhancement Committee

A committee formed by the school to identify the root cause of children's behavior. It aims to include child safety, environment, health and behavior, encouraging them to understand the value of respect and discipline.

Many tools like brain storming, survey, data collection, etc are to be used to improve child behavior.

Methodology: PDCA Chart. (Plan, do, check, action).

An anti bullying team is also formed to check, children's activity in and out of the class rooms.


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Student misconduct should be dealt with as follows:

- The school has a Disciplinary Committee to review and discuss student behavior issues, with a commitment to be fair and equitable to all students without exception while taking disciplinary actions.
- All disciplinary actions will be appropriate to the student's age and the severity of the misconduct as per the levels identified in the policy.
- Students will be advised with a clear explanation, with reasons of the changes in behavior that are required of the student by the school.
- The school has in place a strategy with appropriate monitoring and support to address and correct the student's unacceptable behavior.
- If there is a need for further escalation of response, the school shall inform parents/guardians by letter and hold a meeting or a series of meetings with them to agree to a reasonable joint home-school strategy. At this stage, parents shall be required to sign an undertaking to support the agreed upon strategy.
- If unacceptable behavior continues, the school will impose a suspension of up to five days and the student and his or her parents/guardian will be issued a final warning.
- In the final stage, if a student fails to modify his or her behavior in accordance with the requirements of the school, the school may apply to the Council to transfer the student to another school or permanently exclude the student concerned.
- In making an application for transfer or removal, the school will ensure that all the stages have been followed.



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Student with Special Needs:

1. The school takes into consideration, in the case of SEN students, the special education needs and plan for individual students before taking any disciplinary action.
2. Students with special education needs will not be subject to more severe consequences than those imposed on the rest of the students, for comparable violations.
3. The school policy does not discriminate between students with disabilities and other students.

Complaints involving school staff:

Complaints involving school staff should be reported to the Principal.

Staffs who have any valid reason to suspect that a child might have been abused by another staff, wherever it might happen must inform the Principal.

If the member of staff is found liable after investigation, then the school will report it as as soon as possible to ADEC.

SCHOOL PREMISES

School will take all steps to ensure that school premises are secure.

School has a visitors book at reception where all visitors must sign in and out.

All visitors should be given a name badge with title visitor.

In case of child missing all records of incident, actions taken and reason given by the student should be noted.

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UAE REGULATIONS

Depending on the severity school will stick to ADEC norms and policies. School will report any case of accidents to ADEC.

School contact number is provided

1.024446904 (school land line)

2.0506825312(Principal)

3.0502347489(school nurse)

Contact Details Out Of The School

1 ADEC (PSQA)

- rasha-ms.elsayed@adec.ac.ae
- Mohammed.alsayed@adec.ac.ae

2 Community Police

- bagaturkhan@hotmail.com

3 Ambulatory Service

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